

## Registration Form

Please complete the registration form and email to MCI Middle East LLC [esem@mci-group.com](mailto:esem@mci-group.com)

You can also register online at [www.esemconference.ae](http://www.esemconference.ae)

### Personal Details

Title:  Prof.  Dr.  Mr.  Ms.  Mrs.  Others

First name(s)\*: \_\_\_\_\_ Last name\*: \_\_\_\_\_

Job Title: \_\_\_\_\_ Department\*: \_\_\_\_\_

Organisation\*: \_\_\_\_\_ Nationality\*: \_\_\_\_\_

Age Group\*:  15-24  25-34  35-44  45-54  55-64  65+

Organisation Type\*:  Academia/Institute  Hospital/Medical Centre/Clinic  Private Practice  Pharma Company  Other Specify: \_\_\_\_\_

Speciality\*: \_\_\_\_\_ Email\*: \_\_\_\_\_

Main Address\*: \_\_\_\_\_ Country\*: \_\_\_\_\_

Mobile\*: \_\_\_\_\_ Tel: \_\_\_\_\_

How did you hear about this event? (Please select all that apply)\*

Email  Google / Internet Search  Online Banner / Internet  Phone call from the organiser  SMS

Social media (Facebook, LinkedIn, Twitter, Instagram, Blogs)  Via Business Relation / Colleague  Other: \_\_\_\_\_

\*fields are mandatory to fill

### Registration Fees

	Registration Fees	Early Bird Rates Until 10th Nov 2018 (23:59; GMT+ 4 Dubai Time)	Regular Rates 11th Oct - 10th Dec 2018 (23:59; GMT+ 4 Dubai Time)	Onsite Registration Rates 12 - 15 Dec 2018
<input type="checkbox"/>	Physicians – EMA / ESEM Members*	USD 350	USD 400	USD 500
<input type="checkbox"/>	Physicians – Non-Members	USD 450	USD 500	USD 600
<input type="checkbox"/>	Nurses / Residents / Allied Professionals*	USD 200	USD 250	USD 300
<input type="checkbox"/>	Medical Students*	USD 100	USD 150	USD 200

**\*Registrations after 10th December can only be done onsite**

#### Registration Fee Inclusions:

- Registered Physicians, Residents, Nurses, Medical Students & Interns are entitled to attend all scientific sessions, the exhibition, as well as receive the conference material.
- All registrants are required to pre-register.
- For administrative and preparatory reasons, pre-registration & name changes are possible until 12 November 2018 12:00 hrs (GMT+ 4). From this date onwards, we advise you to register and pay the applicable fee on-site during conference registration hours commencing on 12th December 2018

**\*Relevant ID is required to avail the registration fees mentioned for EMA/ESEM Members, Nurses and Technicians & Students**

**Total Registration Fees** \_\_\_\_\_ **US\$**

### Workshop Fees

Workshop - 11 & 12 December 2018		Time	Registration Fee
<input type="checkbox"/>	BEEM Workshop (Full Day)	08:30 - 17:00	\$499.00
Workshops - 12 December 2018		Time	Registration Fee
<input type="checkbox"/>	APEC (Full Day)	08:30 - 17:00	\$150.00
<input type="checkbox"/>	Wound Management with Basic and Advance Suturing Skills (Full Day)	08:30 - 17:00	\$150.00
<input type="checkbox"/>	Advanced point of care Ultrasound Course (Full Day)	08:30 - 17:00	\$350.00
<input type="checkbox"/>	Casting (Full Day)	08:30 - 17:00	\$200.00
<input type="checkbox"/>	The ABCs of Critical Care in ED (Full Day)	08:30 - 17:00	\$150.00
<input type="checkbox"/>	ACT's Chemical Agents of Opportunity for Terrorism: TICS, TIMs & TRMs (Full Day)	08:30 - 17:00	\$350.00

Day 1 Workshops - 13 December 2018		Time	Registration Fee
<input type="checkbox"/>	Dental Emergency Workshop	13:30 - 15:00	\$75.00
<input type="checkbox"/>	Dental Emergency Workshop (Repeat)	15:30 - 17:00	\$75.00
Day 2 Workshops - 14 December 2018		Time	Registration Fee
<input type="checkbox"/>	Eye Emergencies Workshop	09:00 - 10:30	\$75.00
<input type="checkbox"/>	Approach to Imaging Interpretations	13:30 - 17:00	\$75.00

\*Limited seat for workshops.

<b>Total Workshop Fees</b>	_____ US\$
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### Visa Service

Service	Day	Date	Price per person	No. of persons	Subtotal
VISA Service*			\$ 165		

\*After submitting the complete registration form and paying the fee, the congress organizer will send a confirmation for the registration and a visa application form. Visa issuance is subject to approval from Dubai Immigration. To avail Visa Service, booking of the hotel through MCI Middle East LLC is mandatory. Your visa application must be made by **12 November 2018**.

<b>Total Visa Services</b>	_____ US\$
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### Breakfast with Expert

\*Limited seat only.

13 December 2018   07:30 - 08:30	14 December 2018   07:30 - 08:30
<input type="checkbox"/> Breakfast with Experts	<input type="checkbox"/> Breakfast with Experts

### Airport Transfers

Transfer	Date of arrival / departure	Flight No.	Flight time	Price per person	No. of persons	Subtotal
<input type="checkbox"/> DXB Airport to Hotel				\$ 65		
<input type="checkbox"/> Hotel to DXB Airport				\$ 65		

<b>Total Airport Transfers</b>	_____ US\$
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### Hotel Accommodation

Hotels	Single room per night	Double room per night	Check in date (dd/mm)	Check out date (dd/mm)	No. of nights	Subtotal (US \$)
5* InterContinental Hotel - Conference Venue	\$ 220.00	\$ 255.00				
5* Crowne Plaza Hotel	\$ 190.00	\$ 220.00				

- Hotel rooms are booked on a first come first serve basis. To guarantee a hotel reservation, a compulsory deposit covering your entire stay must be paid by bank transfer or will be charged to your credit card. Bookings will be subject to availability only at the time of reservation.
- **Buffet Breakfast is included** in the rates above.
- Hotel Check in: 15.00 hrs; Check out: 12.00 hrs. In case of early check in, we would kindly request you to pre-book your room one night prior.
- Please note that the deadline for guaranteed room reservations is 12 November 2018. Requests for room reservations after this deadline can only be handled upon availability and with credit card guarantee.
- 5% VAT will be charged additional on all the above services, as per UAE government.

<b>Total Hotel Accommodation</b>	_____ US\$
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### Subtotals

Subtotal Registrations - Conference	\$
Subtotal Registrations - Workshop	\$
Subtotal Registrations - Workshop Day 1	\$
Subtotal Registrations - Workshop Day 2	\$
Subtotal Visa Service	\$
Subtotal Airport Transfers	\$
Subtotal Hotel Accommodation	\$
<b>TOTAL</b>	\$
(+) 5% VAT Charges	\$
<b>GRAND TOTAL</b>	\$

## Terms & Conditions

If the payment is made after the early bird deadline the latest registration fee will be applicable and invoiced

If the payment is made before 10 days of the congress a proof of payment or a letter of guarantee will be required

If you cannot attend ESEM18 we are happy to accept a substitute colleague until the 12 November 2018. After this date, all name changes can only be coordinated onsite. If you have to cancel entirely, we regret that no refunds can be made after your confirmation.

## Cancellation & Refunds

100% refund – the congress secretariat must receive a notification of cancellation in writing at least 30 days before the event. This will entitle the delegate to a 100% refund less an administrative fee of USD 100.00 or AED 365.00

No refund - 100% cancellation fee will be charged for any cancellations made within 30 days prior to the event date.

Notifications of cancellations must be sent by email to [esem@mci-group.com](mailto:esem@mci-group.com)

## Payment Mode 1

## Bank Transfer

Beneficiary	MCI Middle East LLC
Account	USD: 1021233252602 / IBAN AE280260001021233252602
Bank	Emirates NBD
Address	P.O. Box 11954, Al Souk Branch, Dubai, U.A.E.
Swift Code	EBILAEAD

\* Please indicate your name, your reference number and ESEM18 against remittance reference enabling our bank to accurately locate your payment

## Payment Mode 2

## Credit Card Payment Authorization

Only Visa and MasterCard are accepted.

I hereby authorize MCI Middle East LLC to debit my credit card as follows

Visa  MasterCard  Amex  Credit card number:                 Expiry Date   /

Credit Validation code (3 digits on reverse of your credit card):    Grand Total USD:

Credit card holder's name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please fax or email a copy of both sides of the credit card including your passport copy to: MCI Middle East LLC P.O. Box 124752, Dubai. Fax: +971 4 311 63 01.

Email: [esem@mci-group.com](mailto:esem@mci-group.com)

Payment is settled in USD according to the exchange rate of the day when the above credit card is debited by MCI.

## Contact Details

MCI Middle East LLC (Conference Secretariat) | Address: P.O. Box 124752 | Dubai, United Arab Emirates

Phone: + 971 (0)4 311 6300 | Fax: + 971 (0)4 311 6301 | Email: [esem@mci-group.com](mailto:esem@mci-group.com) | Website: [www.esemconference.ae](http://www.esemconference.ae)